

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PANORAMA METROPOLITAN DISTRICT HELD SEPTEMBER 5, 2023

A Regular Meeting of the Board of Directors (the “Board”) of the Panorama Metropolitan District (the “District”) was held on Wednesday, the 5th day of September, 2023, at 9:30 a.m. The meeting was open to the public via Zoom conference call.

### ATTENDANCE

#### Directors In Attendance Were:

Krystal Arceneaux  
Jason Mitchell  
James Priestley

Following discussion, upon motion duly made by Director Mitchell, seconded by Director Arceneaux and, upon vote, unanimously carried, the absence of Director Lance was excused.

#### Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Micki Mills; Cockrel Ela Glesne Greher & Ruhland, P.C

Matt Miller; CPA, McMahan and Associates, LLC (for a portion of the meeting)

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosures of Potential Conflicts of Interest: It was noted District Counsel was in receipt of disclosures of potential conflict of interest statements for each of the Directors and that statements had been filed seventy-two (72) hours in advance of the meeting in accordance with the statute. Mr. Solin requested that the Directors consider whether they had any new conflicts of interest which had not been previously disclosed and noted for the record that there were no new disclosures and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting and in accordance with statute.

### ADMINISTRATIVE MATTERS

Location of Meeting, Posting of Meeting Notices and Quorum: Mr. Solin confirmed the presence of a quorum. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board Meeting.

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Following discussion, upon motion duly made by Director Arceneaux, seconded by Director Priestley and, upon vote, unanimously carried, the Board determined that this District Board Meeting was held by Zoom conference call without any individuals (neither District Representatives nor the general public) attending in person. The Board further noted that the notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed were received from taxpaying electors within its boundaries.

**Agenda:** Mr. Solin distributed for the Board's review and approval, a proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Arceneaux, seconded by Director Priestley and, upon vote, unanimously carried, the Agenda was approved, as amended.

**Minutes:** The Board reviewed the Minutes of the July 12, 2023 Special Meeting.

Following discussion, upon motion duly made by Director Mitchell, seconded by Director Arceneaux and, upon vote, unanimously carried, the Board approved the July 12, 2023 Special Meeting, as presented.

### **PUBLIC COMMENTS**

There were no public comments.

### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying approval of the payment of claims as follows:

Fund	Period Ending June 30, 2023	Period Ending July 31, 2023	Period Ending August 31, 2023
General	\$ 7,948.33	\$ 6,109.82	\$ 6,428.61
Debt Service	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 7,948.33</b>	<b>\$ 6,109.82</b>	<b>\$ 6,428.61</b>

Following review, upon motion duly made by Director Mitchell, seconded by Director Arceneaux and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

**Unaudited Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements for the period ending June 30, 2023.

Following discussion, upon motion duly made by Director Arceneaux, seconded by Director Mitchell and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending June 30, 2023, as presented.

**2022 Audit:** Mr. Miller presented the 2022 Audit.

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Following review and discussion, upon motion duly made by Director Arceneaux, seconded by Director Mitchell and, upon vote, unanimously carried, the Board ratified acceptance of the 2022 Audit and authorization of execution of the Audit Representations Letter.

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### OPERATIONS MATTERS

#### **Proposal from Jim's Pride Landscaping and Maintenance, Inc. d/b/a JPL Cares:**

The Board discussed and considered approval of the proposal from Jim's Pride Landscaping and Maintenance, Inc. d/b/a JPL Cares for the 2023-2024 snow removal season.

Following discussion, upon motion duly made by Director Arceneaux, seconded by Director Mitchell and, subject to final review by Director Arceneaux, unanimously carried, the Board ratified approval of the agreement with Jim's Pride Landscaping and Maintenance, Inc d/b/a JPL Cares, subject to final review and approval by Director Arceneaux.

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### LEGAL MATTERS

**Metropolitan District Task Force Notice Posting:** Ms. Mills discussed the Metropolitan District Task Force notice posting requirements. Mr. Solin reported that the notice has been posted on the District's website.

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### OTHER MATTERS


There were no other matters to discuss at this time.

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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Arceneaux and seconded by Director Priestley and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By  \_\_\_\_\_  
Secretary for the Meeting